

**Harrow & Wembley Outdoor Group**  
**Annual General Meeting**  
**Friday October 16th 2020**  
 Online meeting

**Outgoing Committee Members**

Chair	Nick G (NG)	Present
Treasurer	Rachael (RG)	Apologies
Programme Planner	Brian G (BG)	Present
Information Officer	Pauline (PC)	Apologies
Publicity Officer	Jeff R (JR)	Apologies
Social Secretary	Diane S (DS)	Present
Membership Officer	Jan B (JB)	Present
Secretary	Martina G (MG)	Present

Item	Subject
<b>2.</b>	<b>Welcome and Introductions</b>
•	The meeting opened at 7pm.
•	Attendance including committee 10.
•	Apologies received from Nick, Rachael, Martina and Diane.
<b>3.</b>	<b>Review and Acceptance of Minutes from AGM held on 19 Oct 2019</b>
•	The Minutes were accepted. No Matters arising,
<b>4.</b>	<b>Report from Committee Members on Previous Year</b>
•	<b>Programme Planner</b>
•	<p><b>Review of Year</b></p> <p>We sent over statistics for the year by email last week            This shows that the group now has 222 paid up members, the highest on record. We arranged 98 outdoor events over the year. This is, again, higher than the previous 8 years so a great achievement given the 3-month closedown. We arranged 9 weekends away over the last year (4 camping, 5 hostels) which is of course fewer than normal as a result of the YHA closure for 5 months.            A noted trend is the preponderance of green “easy” walks and far fewer red “challenging” events.            One significant improvement has been the emergence of nearly 20 new walk leaders who have offered walks for the group over the past 12 months.</p> <p><b>Changes Made</b></p> <p>We have increased the points awarded for weekends away (those over 3 and more nights), with a further increase for trips with over 25 people attending. We have also revised the supplements levied for all events. Members can ask questions if required at agm regarding the changes made.            We are still running our meetup groups as they continue to provide many recruits and income from walk fees. At present we are not offering walks on meet up due to the limit on numbers allowed to attend.            JB expressed the groups thanks to Brian for arranging such a full programme over the year.</p>
<b>5.</b>	<b>Social Secretary</b>
•	Diane gave a verbal report confirming that the group had a very busy social programme prior to the Covid era. It has been difficult to arrange socials given the current restrictions. Diane intends to continue with events perhaps with new formats.

	JB thanks Diane for hosting nearly all social events and for keeping the Hawog FB page going.
<b>4.2</b>	<b>Membership</b>
	JB confirmed that hawog now had 222 paid up members, including over 100 new recruits. JB confirmed that 2/3 of the new joiners were female, and that meet up is still the main means of recruitment. Other area of recruitment was word of mouth.
<b>5</b>	<b>Chairman and Treasurer</b>
<b>5.1</b>	Nick gave a verbal report as chair and for Rachael as treasurer. NG expressed satisfaction that the group had managed to get a full programme running after the Covid closure period. In financial terms the group has a healthy balance in bank and PayPal. There were issues with anomalies identified in PayPal reports generated by the PayPal system. RG has contacted PayPal to get them resolved.
<b>5.2</b>	<p><b>Questions from Group</b></p> <p>Mike S asked about the changes to rewards and supplements. BG confirmed that the points awarded had been increased for larger weekends away, and a charge for social events via meet up. BG confirmed that all the details are on the website under “events “tab.</p> <p>Mike S asked how much we were charging meet up to attend walks. BG confirmed no walks were advertised on meet up at present due to the limitation on numbers.</p>
<b>6.</b>	<b>Review and Acceptance of Accounts</b>
•	<p>The committee confirmed that audited accounts were due for years 2013/14, 14/15, 15/16, 16/17, 17/18, 18/19 and year just ended 19/20.</p> <p>Nick was the auditor for first 2 years and Mike S for final 2 years.</p> <p>Reports as below were reads out:</p> <p>From Nick:</p> <p>Here is the summary of accounts for years 15/16, 16/17 and 17/18:</p> <p>Also, a summary of group worth for audited accounts 13/14, 14/15.</p> <p>I have been through all the transactions for 3 treasurer’s years rather than rely on PayPal summaries.</p> <p>Although there may be inconsistencies with the figures, they are all that is possible without further evidence.</p> <p>We are in dispute with PayPal about the anomalies discovered by Rachael and Mike. Whatever the outcome this will be passed on to the new committee for evaluation.</p> <p>All the transactions and work sheets can be passed on to the new treasurer to save duplication.</p> <p>From Mike S</p> <p>Hawog Auditors Report for years 2018/2019 and 2019/2020.</p> <p>I was appointed Auditor for the years stated above. The treasurer for both those years was Rachael G.</p>

	<p>I have checked the Treasurers Reports for both of the above years and have found that they are a correct and fully detailed representation of the financial activities detailed therein.</p> <p>I would recommend that when an outgoing treasurer is handing over to a new incoming treasurer, it would be beneficial to the new incoming treasurer to have an accurate and swift handover at the beginning of their period of office. The figures indicated in the above treasurers' reports have been taken directly from statements provided and Rachael's individual bookkeeping entries, detailed extensively, from her Income and Expenditure Hawog Red Book. This has provided a double check on the accuracy of her reports.</p> <p>There were no questions from members.</p>
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<b>7.</b>	<b>Election of Committee Members</b>
•	Chair No nominations
•	Secretary Pauline, nominated Jan seconded Diane
•	Treasurer Martina, nominated Jan, seconded Brian
•	Programme Planner Brian G, nominated Martina seconded Jan
•	Information Officer Coogee. nominated Brian, seconded Gilly
•	Publicity Officer Gilly, nominated Coogee, seconded Brian
•	Social Secretary Diane, nominated Jan, seconded Brian.
•	Membership Officer Jan B, nominated Martina seconded Diane
<b>8.</b>	<b>Discussion and Voting on Motions before the AGM</b>
<b>9.</b>	No motions presented. . .
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•	<b>Any Other Business</b>
•	<p>Julie voted a round of thanks to all the committee for the hard work over the past year. BG thanked Phil for keeping the website updated so quickly for all changes. JB thanked all outgoing committee members for their efforts over the past years. BG also thanked all the new walk leaders, especially Malcolm who has led around 10 walks over the past 18 months.</p> <p>NG gave a closing address expressing his optimism for the group over the next year.</p> <p>Meeting closed at 7.45pm</p>
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